

## **EVALUATION METHOD AND CRITERIA**

**Mission Statement: To Ensure Access to Care and Services Resulting in improved Health Outcomes.**

**Vision Statement: Working to Improve the Health of our Community through a Collaborative Effort.**

This evaluation and decision process is based upon the District Mission and Vision to provide for a healthy community and to fill an identified gap for Mental Health and Substance Use intensive outpatient treatment. The Mental Health Collaborative/McCabe Connections Center and the Mental Health Delivery Visioning Committee seeks to respond to our community's growing needs in the Behavioral and Substance Use arena. These groups are committed to continue and grow these necessary healthcare services and treatment, to prevent future instances of self-harm, suicide/attempted suicide, severe and persistent mental illness and behavioral issues, drug and alcohol use/abuse and to meet the needs and wishes of the community.

### **Important principles to remember and use as you evaluate these proposals**

- 1. What is best for the patient/client that will be seeking these services?  
Particularly children (75%)**
- 2. Is the Program available and accessible to all(regardless of ability to pay)?  
(20%)**
- 3. Other (5%)**

Requests for Proposal responses will be evaluated on the ability to provide and/or coordinate the provision of the requested services, and on a competitive financial basis while balancing the health needs of the community. The following criteria will be used:

1. Clarity of project goals, objectives and action steps to achieve desired outcomes;
2. Meaningful benchmarks (i.e. health outcomes, quality measures, productivity indicators, access targets) and indicators of success;
3. Proposal should identify ancillary community benefits (healthcare savings, impact on community, etc.) to achieve the expected amount of health improvement;
4. Projected community support as measured by volumes of patients; and
5. Financial sustainability of the business plan and continued commitment to community health.

### **The Following will be evaluated on a value/rating scale**

#### **Method of Evaluation/Selection:**

**Each member of the Evaluation Committee will receive a rating Form. There are a Total of 265 points available to each organization.**

- 1. Each committee member shall evaluate each proposal by assigning a number of points for each criterion and then totaling the number of points for all criteria.**
- 2. Each committee member shall then rank the organizations on the basis of the total number of points received for all criteria, with the organization receiving the most points being ranked #1.**

#### **“The committee of the whole”**

- 1. The rankings received by each organization from all 5 committee members shall be totaled and divided by 5 to produce an average ranking.**
- 2. The organization receiving the lowest average ranking shall be ranked the #1 organization, and the process repeated until all organizations have been ranked according to their average ranking.**

3. In the event of a tie, the ranking of tied organizations shall be determined by a comparison of the total number of points received by each organization from all committee members.
4. The organization with the highest number of points will be awarded the higher ranking position.
5. The committee may discuss the rankings and their reasons behind them, and each member may modify their ranking of firms accordingly until the committee is satisfied with the rankings.

I.	Requested Services – 190 points(75% of Total)	Max Points	Points Awarded
A.	Evidence-based practice Theories(s)-Licensed in Florida - 30 points	30	_____
	i. DBT, CBT, etc.		
	ii. Presentation/Response alternate treatments		
	iii. Clear description of treatment programing		
B.	Family Therapy - 10 points	10	_____
C.	Group Therapy – Age Range Specific – 10 points	10	_____
D.	Individual Therapy – Licensed in Florida - 10 points	10	_____
E.	Co-occurring Treatment Capability for Substance Use Disorders(SUD) – 30 points		
	i. Age Range Appropriate	15	_____
	ii. Severity Drug/Alcohol specific treatment	15	_____
F.	Telehealth Services – 10 points	10	_____
G.	Extended hours of operation Available – 10 points		
	i. Evening -	5	_____
	ii. Saturday -	5	_____

Submissions should include clear rationale for programming model(s) used and detailed description of treatments and how populations and varying treatments will be segmented. Include assurance of licensure/credentials of clinicians and how supervision and professional development will be managed and maintained.

II.	Performance Metrics - 30 points		
A.	Patient Satisfaction -	15	_____
B.	Volume of patients using services –	15	_____
	i. Referrals from Schools		
	ii. Inpatient Step-down		
	iii. Other Outpatient Providers		_____

Submissions should include a description of anticipated populations served, plan for reporting and monitoring, and how they plan to manage treatment success and outcomes.

III.	Patient Experience – 50 points		
	A. Cost to patient for treatment		
	i. District eligible patients -	15	_____
	ii. Outside of District eligible criteria –	15	_____
	B. Paperwork process – assistance in completing paperwork to qualify for coverages –	10	_____
	C. Impact on the Community -	10	_____

Submissions should include specific details to insure patient/client is aware of expectations, commitments and consequences related to level of participation in treatment.

IV.	Financial – 60 points (20% of Total)		
	A. Budget Structure -		
	• Startup costs -	20	_____
	• Revenue vs. Expense model -	20	_____
	• Need from District -	20	_____
	• Sustainability -		
V.	Subjective – 15 points (5% of Total)		
	A. Best Interest of Community –	15	_____
	<b>Total Points</b>	<b>265</b>	_____
	<b>Overall Rank</b>		_____